**Evaluation Strategy**

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Evaluating students through a series of assessments, both formative and summative, is always important to me. I find that by offering a different form of assessments throughout the course is exceptional beneficial for the students. I do this to get an overview of how the students have excelled throughout the course. I like to take the assessments and look more broadly at them. Not just short term assessing. Do the students understand everything or not? Is there a particular area or areas that a student does very well with? There assessments tell me just that.

I like to offer the standard paper pencil tests mixed with presentation-based, papers, as well as observations. I think that by offering a variety of assessments is important because where one student may excel another may not. It is important to take all students into account when planning. I find my methods to be working thus far. When it comes to my computer class I tend to work more along the lines of paper/pencil testing. I also have my students’ do a series of lessons to which I have them print and look at those as well. During this keyboarding unit, my students are being observed by me. I walk around the room to ensure all students are using the proper technique and posture.

When it comes to working with Microsoft Word my students are assessed through writing papers and formatting different fonts. As for my Microsoft PowerPoint assessments, I think it is safe to say that I like to have students do PowerPoint presentations to ensure the students are following along with what is being covered in class and reinforcing everything else we have covered thus far. Students are also being observed throughout this unit as well.

Students need to be given a variety of assessments and assessment tools. This not only helps the student(s), but also helps the teacher in seeing where a student may excel and where another student my flop. Once this happens it is our duty to see why that flop came about. Did a student not understand something, did it just not “click” for a student in a particular area.