



## **Project Management Basics**

### **1.0 Project Management Basics**

- 1.1 What are Projects?
- 1.2 Project Management Cycle
- 1.3 Chapter Summary

### **2.0 What Makes Up a Project?**

- 2.1 Project Environment
- 2.2 Organizational Structures
- 2.3 The Role of the Project Manager
- 2.4 Project Management Obstacles
- 2.5 The Role of the Project Team
- 2.6 Chapter Summary

### **3.0 A Project's Activities and Dependencies**

- 3.1 Typical Project Activities
- 3.2 Analyzing Activities
- 3.3 Estimating Activities
- 3.4 Project Dependencies
- 3.5 Chapter Summary

### **4.0 Defining Scope**

- 4.1 Defining Scope
- 4.2 Verifying Scope
- 4.3 Scope Change Control
- 4.4 Chapter Summary

### **5.0 Schedule Management**

- 5.1 Developing Schedules
- 5.2 Using CPM and PERT Methods
- 5.3 Chapter Summary

### **6.0 Identifying Resources and Estimating Costs**

- 6.1 Identifying Resources
- 6.2 Cost Estimating Techniques
- 6.3 Understanding Financial Systems
- 6.4 Chapter Summary

### **7.0 Budgeting Basics and Controlling Costs**

- 7.1 Budgeting for Costs
- 7.2 Controlling Costs
- 7.3 Performance Reporting and Closing the Project
- 7.4 Chapter Summary