



Council for Christian Colleges & Universities

APPLICATION FOR MEMBERSHIP

On behalf of the fifteen members of the Council's board of directors, who vote on all applications for member or affiliate status, we invite you to consider joining the CCCU.

We are an association of Christ-centered colleges and universities offering programs in the liberal arts and professional studies from a biblical worldview. Many of our members offer master and doctoral degrees in a variety of disciplines. To become and remain a voting member and receive full member benefits, your institution must demonstrate that it reflects the following general distinctives, as further defined in this application form:

1. **Institutional Type and Accreditation**

Member campuses offer comprehensive undergraduate curricula rooted in the arts and sciences as outlined later in this application. All member campuses must be located in North America. All U.S. members must have non-probationary regional accreditation.

2. **Christ-centered Mission**

Member campuses have a public, board-approved institutional mission or purpose statement that is Christ-centered and rooted in the historic Christian faith. Their curricular and extra-curricular programs reflect the integration of scholarship, biblical faith and service.

3. **Employment Policy**

Member campuses have a continuing institutional policy and practice, effective throughout the time they are members, to hire as full-time faculty members and administrators (non-hourly staff) only persons who profess faith in Jesus Christ.

4. **Cooperation**

Member campuses have been, are now, and will continue to be supportive of other Christian colleges, and have a commitment to advance the cause of Christian higher education through active participation in the programs of the Council and payment of the annual dues.

5. **Institutional Integrity**

Member campuses must be not-for-profit, demonstrate responsible financial operations, have institutional practices which reflect high ethical standards, and operate all fund raising activities consistent with the standards of the Evangelical Council for Financial Accountability which can be reviewed at <http://www.ecfa.org>.

If your institution does not demonstrate all of these CCCU member distinctives, we invite liberal arts and comprehensive colleges and universities, Bible colleges, seminaries and other graduate schools operating in any country of the world to receive some of the benefits of the Council through our "affiliate" status. (See separate application.)

We encourage you to discover more about our programs and services by reviewing our website at www.cccu.org. Other materials accompany this application, including information on our current dues formula. Additional information follows about the process, criteria and the required information for our board to review in making its decision. Please contact us if you have any questions.

Cordially,

Paul R. Corts, Ph.D.
President







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*Our mission is to advance the cause of Christ-centered higher education
and to help our institutions transform lives by faithfully relating scholarship and service to biblical truth.*

PROCEDURE FOR INITIAL MEMBERSHIP APPLICATION AND REVIEW

-  Complete this application form and mail it to the president of the Council with the requested documents.
-  Once all requested information is received, Council staff circulates a summary of the critical information to all presidents of Council member institutions and requests their feedback.
-  After at least two thirds of the member presidents respond, their comments are summarized and the application file is prepared for review by the Council's Board Development and Membership Committee, which makes a recommendation to the Board of Directors, makes the final membership decision.
-  If the board is not adequately aware of an applicant, it may ask the applicant to host, at its expense, one or more CCCU leaders for a campus visit to review the services the CCCU could provide and to learn more about the institution.
-  The board votes on the application, usually at either its winter or summer meeting, and the institution is notified immediately of the result. (Note: the entire review process may take five months or more.)
-  Council staff then sends the new member an invoice for its pro rata share of the fiscal year dues and, upon receipt of payment, adds the institution to CCCU publications, websites, e-lists, mailing lists, etc. as quickly as possible.

REAFFIRMATION PROCESS

Once membership has been granted by the Council's board of directors, the president of each member institution is asked to reaffirm the institution's compliance with the five basic membership distinctives listed on the front page of this application form and defined in this document. This is done:

- a. annually at the time membership dues are paid, or
- b. whenever, in the board's judgment, there are sufficient questions or reasonable expressions of concern from other member institutions to warrant a request for a more formal reaffirmation or additional documentation.

TERMINATION OF MEMBERSHIP

If a member institution fails, at some future date, to comply with all criteria, the board may terminate membership. Alternatively, if a member institution fails to meet some criteria but indicates its intent to work toward full compliance again, it may be put "on notice" for a specific period of time to demonstrate full compliance.

A member institution which voluntarily withdraws from membership, or requests a change in status to affiliate, is expected to pay the proportional dues invoiced for that fiscal year.

INFORMATION REQUIRED IN YOUR APPLICATION

- A. **Accreditation:** (For U.S. applicants) From which regional accrediting body does your institution have accreditation, exclusive of candidacy status or current sanctions?
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- B. **General Education** (for all undergraduate programs): To be a member campus, at least 25% of all credits required for baccalaureate degrees must come from areas 1 through 4 in item C below, including at least 6 required credits in Biblical studies, Christian worldview or Christian ethics (with at least 3 credit hours in Biblical studies).

What percentage of total credits required for graduation do you currently require from general education?
_____ %

How many credits are required in religion/Biblical studies? _____

- C. **Majors :** (for undergraduate programs only): We review majors offered as one important dimension of being a campus that is comprehensive in its offerings and rooted in the arts and sciences. A member campus must offer at least 15 majors, with at least one in each of the first four categories and at least eight total majors in those four categories. Please list the majors you offer within each category:

1. Humanities/fine arts exclusive of Christian studies (e.g., art, theater, speech, English literature, foreign language, music, philosophy):
2. Natural/mathematical sciences exclusive of computer science majors (e.g., math, biology, chemistry, physics):
3. Social/behavioral sciences (e.g., anthropology, sociology, history, psychology, political science, economics):
4. Christian studies (e.g., Biblical studies, Christian worldview, Christian ethics):
5. Other majors offered:

- D. **Integration:** Please enclose a brief essay indicating how your curricular and extra curricular programs integrate biblical faith with scholarship and service.
- E. **Employment Policy:** Please provide documentation that your institution has a continuing policy and practice to hire as full time faculty members and administrators (non hourly staff) only persons who profess faith in Jesus Christ.
- F. **Cooperation:** Please provide documentation of how your institution has been and is being supportive of other Christian colleges and universities?
- G. **Participation:** What was the process used in making the decision by your institution to apply for membership and to participate actively in the programs of the Council (especially the role of the board, president and VPs)?
- H. **Financial Standards:** Is your institution committed to meeting the spirit and intent of the enclosed ECFA standards in fund raising and financial operations? _____

CHECKLIST OF REQUIRED ENCLOSURES TO ACCOMPANY THIS APPLICATION

- Names and affiliations of three presidents or cabinet officers of Council member institutions who are familiar with your institution
- Documentation from your regional accrediting agency showing your current status (in Canada, from the appropriate provincial government or the Association of Universities and Colleges of Canada)
- Copy of general education requirements for undergraduate students
- Copy of institution's statement of faith, purpose, mission statement, etc. which reflect the nature of educational philosophy and student character development
- Copy of hiring policy relating to the faith commitment of full time faculty and administrators
- The brief essay mentioned in item D regarding your approach to the integration of scholarship, biblical faith and service.
- Total number of students in last academic semester, by degree level, indicating those in adult degree completion programs (Note: institutions with fewer than 300 "traditional" undergraduate students receive careful review by the CCCU board.)
- Copy of most recent audited financial statements
- Copy of your catalog, primary student recruiting brochures, and any marketing video or CD ROM
- List of your senior administrators (name, title, office address, phone, fax and e-mail)
- Copy of the enrollment section of your most recent IPEDS form submitted to the federal government (U.S. campuses only)
- Arranged for letters of endorsement to be sent to the president of the Council as follows:

-- Please identify two presidents of Council member colleges or universities and the member institution campuses:

INSTITUTIONAL INFORMATION

Institution:

Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Country: _____

Main Phone: _____ Main Fax: _____

E-Mail Address: _____ Web Address: _____

Year of founding: _____

President/Chief Executive Officer:

Phone: _____ Fax: _____

E-Mail: _____ Date presidency began: _____

President's Assistant:

Phone: _____ Fax: _____

E-Mail Address: _____

PRESIDENT'S AFFIRMATION AND REQUEST

On behalf of our institution, I affirm that, to the best of my knowledge, we reflect the distinctives of a CCCU member institution listed on the front of this application and submit the requested documents with a request that we be considered by the board of directors for membership in the Council.

President/CEO

Date