

Mr. Buchanan's Hall Pass policy is posted on the internet. It is accessible via his DASD website. Go to [dasd.org](http://dasd.org) and locate his website via the staff listings. This document is a compilation of those web pages.

## Locker Passes

Students are expected to arrive in the classroom and be prepared to start class on time. Locker passes will not be issued for students to go to their lockers during class time for any reason. Students who come to class unprepared will be given access to paper and pencil and be required to "make due." Students who fail to bring assignments that are due or materials they need for a classroom activity test will suffer the consequences.

## Restroom Passes

The purpose of my restroom pass is to accommodate the reasonable needs of my students. It is not intended to be used as a daily excuse to leave the room and roam around the building.

Any student, who requests a restroom pass, will always be issued a five minute pass after they sign the pass out with their name and their departure time. They are also required to record their return time. Only one student at a time may leave the room on a restroom pass. The restroom pass authorizes the student to go directly to and from the nearest restroom only. Restroom passes do not entitle the student to go anywhere other than the nearest restroom for any reason.

Any student who abuses the restroom pass by going other places or socializing in the hallway, will be subject to disciplinary action.

Any students who abuses the restroom pass by requesting it more than twice a week, will be required to use the restroom every day before coming to class.

## Exceptions

Students who have medical or other appropriate documented needs to leave the room during class time will be accommodated. Such students should inform the teacher at the beginning of the year of their needs so they can be accommodated with minimal disruption.

Nurse passes will be issued to all students who request them due to illness.

Students who are called to the main office or guidance office, by the administration, will be issued an appropriate pass.

Students who have early dismissal passes will be dismissed at the time listed on the pass.