



A College of the State University of New York

ADMISSION APPLICATION AND INSTRUCTIONS

Please mail all required application documents to: Onondaga Community College Office of Admission, Gordon Student Center, 4585 West Seneca Turnpike, Syracuse NY 13215. Phone: (315) 498-2202, e-mail: OCCadmissions@sunyocc.edu.

STEP 1:

Complete an application for admission

- Complete the attached free Onondaga Community College admission application, OR
- APPLY ONLINE AT www.sunyocc.edu (no fee required)

NOTE: Only **one** application is needed

STEP 2:

Send an official high school transcript to Onondaga Community College

- An official high school transcript showing proof of graduation from high school. Applicants still in high school should send most recent transcript at time of application and a final transcript upon graduation, OR
- An official GED certificate and score report (a copy is acceptable)

PLEASE NOTE: If you are neither a high school graduate nor a GED recipient and are beyond the age of compulsory education (16 years of age), you may be considered for admission under the Ability to Benefit Provision. Under this provision, applicants must achieve satisfactory scores on pre-admission testing as approved by the Secretary of Education. An informational interview to discuss this option is highly recommended. Call the Office of Admission and Recruitment at (315) 498-2221 to schedule an appointment.

STEP 3:

Send college transcripts (if applicable) to Onondaga Community College

Send official transcripts of college credits or advanced placement scores earned before admission/matriculation to the Admission Office for inclusion in your admission file. Note: If you have earned an associate degree or higher, the official college transcript can also serve as proof of high school completion.

STEP 4:

Provide Immunization records to Onondaga Community College Health Services

New York State Public Health Law requires all students attending college to provide proof of immunity to measles, mumps and rubella and to be informed of the risks of meningococcal meningitis and given the option of being immunized. If you were born after December 31, 1956, you must provide immunization records to the Health Services Office, Coulter Library, Room 103C, FAX (315) 469-9270. If you have questions, please contact the Health Services Office at (315) 498-2599.

PLEASE NOTE: Some programs (particularly in Health Occupations and Performing Arts) have additional requirements for acceptance; you are encouraged to check with the Admission Office or visit the web site at www.sunyocc.edu for details.

Upon receipt of all required application documents, you will receive an admission decision via standard mail. If you have questions about the status of your application, please contact the Admission Office at (315) 498-2202 or e-mail OCCadmissions@sunyocc.edu.

STEP 5:
Once you have been accepted and submitted Immunization records you will:

- **Take placement testing**
Onondaga Community College uses the ACCUPLACER computerized placement testing program, which includes sentence skills, reading comprehension, and mathematics. Test results help you and your advisor select appropriate courses at Onondaga Community College. Your acceptance letter and packet will provide you with the details. Transfer students will be notified regarding placement test requirements after official transcripts from previous institutions have been received and evaluated.
- **Meet with an advisor**
Upon completion of your placement testing, you will be notified of available advising sessions and scheduled accordingly.
- **Register for classes**
After you have met with an advisor, you will be ready to register for classes. You can register online, or in person on the campus.
- **Pay tuition and fees**
- **Attend New Student Orientation**

Student Key Contacts

Student Self-Service: WebAccess, www.students.sunyocc.edu

General Questions: Student Central, (315) 498-2000

Specific Questions: Admissions, (315) 498-2202

Bursar/Payment, (315) 498-2367

Collegiate Science+Technology Entry Program (CSTEP), (315) 498-2307

Counseling/Advising, (315) 498-2675

Disability Services Office, (315) 498-2245

Educational Opportunity Program (EOP), (315) 498-7282

Financial Aid, (315) 498-2291

Health Services, (315) 498-2599

Online Learning, (315) 498-2803 or odl@sunyocc.edu

Residence Life, (315) 498-2351

Student Activities, (315) 498-7210

FINANCIAL AID:

Do not wait to be accepted to Onondaga Community College to begin the financial aid process. Apply early! You can begin filing the Free Application for Federal Student Aid (FAFSA) as early as January 1 each year. By filing early you will be able to take advantage of many benefits including scholarships, a bookstore line of credit and a financial aid advance or tuition deferral. If you have questions, call our Financial Aid office at (315) 498-2291 or email us at studentcentral@sunyocc.edu

- STEP 1 - COMPLETE THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)**
Complete the Free Application for Federal Student Aid at www.fafsa.ed.gov. Our college code is 002875.
- STEP 2 - COMPLETE THE ONLINE TAP APPLICATION**
If you are a New York state resident, you will be linked from the online FAFSA to the New York TAP application. You can also access the TAP application online at www.tapweb.org. Our TAP code is 2185.
- STEP 3 - COMPLETE THE ADMISSION PROCESS**
If you have not yet been accepted to Onondaga, complete the admissions application process.
- STEP 4 - WATCH FOR YOUR STUDENT AID REPORT (SAR) AND FINANCIAL AID AWARD LETTER**
If you provided an e-mail address on your FAFSA, your SAR will be sent electronically within five days. Without an e-mail address, a paper SAR will be mailed to you. Review the results for accuracy and make any corrections to www.fafsa.ed.gov. Your application will be reviewed by Financial Aid. If necessary, you may be required to submit additional documents. Once the review is complete, you will receive a Financial Aid Award Letter indicating your student financial awards.

QUESTIONS?

Call the Financial Aid office at (315) 498-2291 or e-mail us at studentcentral@sunyocc.edu.

ADMISSION APPLICATION

Semester you plan to start college

- January (spring) / Year: _____
 Summer / Year: _____
 September (fall) / Year: _____



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Complete all requested information, sign and mail to:
Onondaga Community College,
Admissions Office, Gordon Student Center,
4585 West Seneca Turnpike,
Syracuse, NY 13215-4585.
Applicants must request official academic records to be sent to the address above.
Questions? Call (315) 498-2202 or e-mail at OCCadmissions@sunyocc.edu.

U.S. Social Security Number

_____ - _____ - _____

Legal Last Name _____ Legal First _____ Legal Middle _____

Former Name/Maiden Name _____

Address _____

City _____ State _____ Zip _____

Home Phone (_____) _____ Work Phone (_____) _____ Cell Phone (_____) _____

E-mail _____
(preferred method of communication)

Have you resided in New York state as a permanent resident for the 12 months immediately preceding this application? Yes No

If yes, county of permanent residence _____

If resided in New York state less than 12 months, please provide previous mailing address:

Birth Date ____/____/____ **Gender** Male Female
month/ day/ year

You plan to study full time (12 credits or more) part time (11 credits or less)

Are you a first-time college student? transfer student from another college?

Please answer the following based on the parent or parents who you primarily live with.

Did your father complete a Bachelor's degree (4 year degree)? Yes No

Did your mother complete a Bachelor's degree (4 year degree)? Yes No

Please describe your race/ethnic origin (For research, scholarships, special programs, and local, state and federal reports. Not used for admission decisions.)

- Hispanic of any race **OR (CHECK ALL THAT APPLY)** Asian Black or African American Native American or Alaska Native
 Native Hawaiian/other Pacific Islander White

Check one of the following to identify yourself

U.S. Citizen Permanent U.S. Resident: **Include a photocopy of your Green Card with your application**

Non-U.S. citizen/non-U.S. permanent resident: **Required - Please complete forms for international applicants at www.sunyocc.edu**

Country of citizenship _____

If dual citizen, indicate the citizenship and passport you will use to enter the United States _____

City and country of birth _____

Are you currently in the United States on a U.S. visa? Yes No

If yes, type of visa _____ Expiration Date: _____

Is English your first language? Yes No **If no, what is your first language?** _____

Are you a U.S. veteran? Yes No

If yes, do you plan to seek V.A. Education Benefits? Yes No

What are your educational goals? (please select one)

- Transfer after earning a degree/certificate Enroll in coursework for personal enrichment (not seeking degree/certificate)
 Transfer without earning a degree/certificate Enroll in coursework to obtain a High School Equivalency Diploma
 Earn a degree/certificate with plans for employment Uncertain of educational goal at this time
 Enroll in coursework to learn new, or update job skills (not seeking degree/certificate)

I am interested in the following (check all that apply)

Living on campus in the residence halls

Note: you must complete a separate Residence Life application, available at sunyocc.edu and submit a deposit. Click on Admissions then Residence Halls then Apply Now!

Athletics (check all that apply)

- | | | | | |
|--|---|--|---|---|
| <input type="checkbox"/> Men's Baseball | <input type="checkbox"/> Men's Golf | <input type="checkbox"/> Men's Tennis | <input type="checkbox"/> Women's Golf | <input type="checkbox"/> Women's Softball |
| <input type="checkbox"/> Men's Basketball | <input type="checkbox"/> Men's Lacrosse | <input type="checkbox"/> Women's Basketball | <input type="checkbox"/> Women's Lacrosse | <input type="checkbox"/> Women's Tennis |
| <input type="checkbox"/> Men's Cross Country | <input type="checkbox"/> Men's Soccer | <input type="checkbox"/> Women's Cross Country | <input type="checkbox"/> Women's Soccer | <input type="checkbox"/> Women's Volleyball |

Honors Concentration

Educational Opportunity Program (EOP) - candidates meet academic and financial requirements and complete the EOP application (to be mailed to you separately).

Collegiate Science and Technology Entry Program (CSTEP) - candidates meet residency, ethnicity or financial and degree program requirements.

Disability Services*

*Note: You are encouraged to contact the Disability Services Office (DSO) as soon as possible for further assistance.

ALL APPLICANTS MUST ANSWER THE FOLLOWING:	Have you ever been: convicted of a crime?	<input type="checkbox"/> yes	<input type="checkbox"/> no
	dismissed from a college for disciplinary reasons?	<input type="checkbox"/> yes	<input type="checkbox"/> no
	dismissed from a college for academic reasons?	<input type="checkbox"/> yes	<input type="checkbox"/> no

HIGH SCHOOL EDUCATION

Name of high school (please use the school's formal name) _____ City _____ State _____

Current high school student / Expected date of graduation (mo./yr.): _____ High school graduate / Date of graduation (mo./yr.): _____

Home-schooled student Received an IEP (Individualized Education Plan) diploma GED recipient Withdrew from high school

Did you earn college credit while still in high school? Yes No

If yes, how? AP IB Onondaga Community College CLEP Other: _____

Were you enrolled in a pre-college program? (CHECK ALL THAT APPLY) On Point for College Liberty Partnership Program Gear Up AVID

STEP Upward Bound/Talent Search Say Yes to Education Other: _____

PREVIOUS COLLEGES AND UNIVERSITIES

Name	City, State	Dates attended
_____	_____	_____
_____	_____	_____

Do you wish to earn your degree entirely online at OCC? Yes No (Please contact us or go to www.sunyocc.edu for a list of all online degree programs)

I am applying for the following degree or certificate program (CHECK ONLY ONE)

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Accounting A.A.S. | <input type="checkbox"/> Electrical Engineering Technology A.A.S. | <input type="checkbox"/> Law Enforcement Certificate* | <input type="checkbox"/> Music A.A.S.* |
| <input type="checkbox"/> Apprentice Training: Building Trades A.A.S.* | <input type="checkbox"/> Electronic Media Communications A.A.S. | Liberal Arts & Sciences: | <input type="checkbox"/> Nursing A.A.S.* |
| <input type="checkbox"/> Apprentice Training: Electrical Trades A.A.S.* | <input type="checkbox"/> Engineering Science A.S. | <input type="checkbox"/> Adolescence Education (Teacher Education Transfer) A.A. ° | <input type="checkbox"/> Photography A.S. |
| <input type="checkbox"/> Architectural Technology A.A.S. | <input type="checkbox"/> Environmental Tech: Geoscience A.A.S. | <input type="checkbox"/> Childhood Education (Teacher Education Transfer) A.A. | <input type="checkbox"/> Physical Therapist Assistant A.A.S.* |
| <input type="checkbox"/> Art A.A.S. | <input type="checkbox"/> Fire Protection Certificate | <input type="checkbox"/> General Studies A.A. ° | <input type="checkbox"/> Physical Education/Exercise Science A.S. |
| <input type="checkbox"/> Automotive Technology A.A.S. | <input type="checkbox"/> Fire Protection A.A.S. | <input type="checkbox"/> Humanities & Social Sciences A.A. ° | <input type="checkbox"/> Professional Communication A.A.S. |
| <input type="checkbox"/> Business Administration A.S. (transfer) ° | <input type="checkbox"/> Health Information Technology / Medical Records A.A.S. | <input type="checkbox"/> Mathematics and Science A.A. ° | <input type="checkbox"/> Professional Cooking Certificate |
| <input type="checkbox"/> Business Technology A.A.S. (career) | <input type="checkbox"/> Homeland Security and Disaster Preparedness A.A.S. | <input type="checkbox"/> Mathematics and Science A.S. | <input type="checkbox"/> Recreation Leadership A.S. (transfer) |
| <input type="checkbox"/> Computer Engineering Technology A.A.S. | <input type="checkbox"/> Hospitality Management A.A.S. | <input type="checkbox"/> Line Mechanic-Utility Worker Certificate | <input type="checkbox"/> Respiratory Care A.A.S.* |
| <input type="checkbox"/> Computer Information Systems A.A.S. | <input type="checkbox"/> Human Services A.S. ° | <input type="checkbox"/> Mechanical Technology A.A.S. | <input type="checkbox"/> Surgical Technology Certificate* |
| <input type="checkbox"/> Computer Science A.S. | <input type="checkbox"/> Interior Design Technology A.A.S. | <input type="checkbox"/> Microcomputer Troubleshooting and Maintenance Certificate | <input type="checkbox"/> Telecommunications Technology A.A.S. |
| <input type="checkbox"/> Criminal Justice A.S. ° | <input type="checkbox"/> Labor Studies A.S. | | <input type="checkbox"/> Telecommunications (Verizon) A.A.S.* |
| <input type="checkbox"/> Early Child Care Certificate* | | | <input type="checkbox"/> Web Technology Certificate |

* Special admission criteria. Please contact us or go to sunyocc.edu for details.

° Online degree options

I certify that the information I have provided on this application is complete and accurate. I understand this application cannot be processed if it has not been completed according to its instructions, and that any deliberate falsification or omission of data could result in denial of admission or dismissal from the College. (Sign below)

Applicant's Signature _____ Date _____

Onondaga Community College is a unit of the State University of New York. It is the policy of the University and of this College not to discriminate on the basis of sex, race, color, religion, national origin, disability, age, marital status or sexual orientation in admissions, employment, or treatment of students and employees in any educational program or activity.

The information on this admission application will be used by Onondaga Community College to evaluate your request for admission. Failure to provide the requested information could prevent your application from being processed. The authority to request this information is found in section 355(2)(i) of the Educational Law.

