A 10cm-12cm incision on the skin is made parallel and ventral to the linguofacial vein

 Place the hobday burr in the laryngeal ventricle

Twist the head of the burr so that it hooks onto the mucosa of the laryngeal saccule then evert the saccule into the lumen of the larynx by steadily pulling on the burr.

Next place a haemostat across the everted saccule and remove a 2cm long, 2-3mm wide crescent shaped wedge of tissue from the leading edge of the vocal fold.